



Parents, Teachers and Friends Association

Minutes of the PTFA meeting held in the school on: Wednesday 25th April 2012

Present:

Dawn Forbes, Serena Pitchers, Mary Moran, Jane McSharry, Vinay Patak, Maxine Hills, Yashmin Rawbone.

Apologies:

Theresa Hancox, Raphaelle Miller, Neil Walker, Moira Parkin-Moore, Mairead Fernandez, Siobhan Muller, Rachel Duncan

Jubilee Mug

The school have requested a monetary contribution from the PTFA towards the commemorative Jubilee Mug that will be given to each child as a gift to mark the special occasion. The mugs have been ordered and will be given to the children regardless of the PTFA's contribution however the £1 per mug requested of the PTFA will prevent the full cost coming from school funds.

Parents will also be asked whether they would like to voluntarily contribute or even pay for their own child's mug and so the contribution may not be needed. The maximum contribution from the PTFA would be £250.

A vote was taken amongst the PTFA members who were present at the meeting.

The motion of contributing £250 was agreed and carried.

Playground Equipment

The school council have met and presented their wishes in regards to what each year group would like in the playground.

Mrs McSharry will forward the school council document which lists these needs in detail.

Various playground needs and solutions were discussed amongst the committee with the decision to progress two-fold:

1. Small and immediate elements e.g. benches in the senior playground and the purchase of some giant outdoor games, will be actioned immediately using PTFA funds so that the children

can benefit from money raised ASAP and show that we are listening to them.

2. It was discussed that we need to further explore and aim for a more comprehensive outdoor play area and we need to fulfill these by applying for the various lottery and Biffa grants that are available. A task force is to be set up to investigate the process by interviewing and surveying other schools and PTA's in the area who have been awarded these grants.

Yashmin Rawbone will lead this task force with Serena Pitchers to support. Could any other member who was absent for the meeting contribute or support this task force?

£600 plus VAT was voted on and agreed to be spent on matting for the boat.

Mrs McSharry will research a friendship bench for the KS2 playground.

It was communicated that **Whitnash School** have received free bark chipping and wooden seats made from felled trees from **WDC**.

It was asked whether the task force could investigate specific grants for the playground drains problem also.

PTA-UK

St. Anthony's is now a member of the **PTA-UK** organisation and all members whether part of the committee or not can use the resources on the website. Slips showing how to set up your account were handed out at the meeting. Please see **Serena Pitchers** for your slip.

Gift Aid

It was discussed whether as we are a registered charity whether we could benefit from the Gift Aid scheme and gift aid for the volunteer contribution for the mugs and also for the [Nursery, Reception and Year One], educational equipment funds.

Vinay Pathak will investigate further using the PTA-UK website as a resource.

Craft Afternoons

39 children attended the Mother's day afternoons which raised a profit of £80.

The Father's day afternoons will be on **Monday 11th June** and **Thursday 14th June**.

It was agreed that we need more **PTFA** volunteers than for the mother's day event so as to be covered in case of illness etc.

Could any of the committee absentees be able to volunteer to help after school on either of these days? Could non-committee parents be asked to help?

Newsletter

It was agreed that a newsletter would be going out to all parents this week.

Mrs McSharry agreed that the PTFA could have a small 'box' to communicate dates etc on the weekly school newsletter also.

Jubilee Party

Mrs Brown has requested parent volunteers so help support the big jubilee party on the Friday 1st June

This is not a fundraising events for the PTFA but a 'treat' and fun day for the children. Parents are needed to supervise the bouncy council, face paint the union flag on faces etc.etc.

It was discussed that this could be a good opportunity to ask non-committee parents also as it would be a good way to recruit for the summer fete too.

Yashmin Rawbone has volunteered to try and recruit for this but if the whole committee could also try and ask class mate parents etc.

PhilTheBag

80 bags collected raising £145.

Will book another collection for the Autumn Term following the October half term holiday. Discussed trying to recruit local businesses and offices to try and get their staff to also collect philthebags on our behalf and we can collect on the morning?

If any committee members know of any offices, factories etc, who might be willing to do this then please contact Serena Pitchers

CRB Checks

Mrs Brown has requested that all members of the PTFA committee should be CRB checked so as to follow best practice.

The process is very straightforward and quick and can be done on-line at your own convenience.

Please contact Serena Pitchers for a printout step by step guide on how to do this.

SportsDay – Summer Fete

The School PTFA fete will again be held at the same time as the Sports Day on Tuesday 3rd July [or following Tuesday if bad weather]

It was discussed that the key to a successful event would be increasing the amount of volunteers so that we can maximise what we can offer.

It was agreed that a volunteer rota needs to be established so as to ensure that all volunteers will be given sufficient time to watch their children compete in the races.

Nursery and reception races begin 9.30 -9.45

Key Stage 1 (Years 1&2) from 11 – 12

All other years race together from 1.30 until 3.30.

Perhaps more parents will be available because they may already be off work to watch the sports day.

Could we recruit grandparents, dads, relatives that would normally be unavailable?

Dads may be tempted to volunteer for games rather than stalls.

Yashmin Rawbone will begin trying to recruit for Rota at the same time as the jubilee party. Please also ask Classmate parents and report back to Yashmin.

Catering was agreed as the key money maker.

BBQ, Bacon rolls for breakfast.

Pre-ordered picnic lunches were suggested but Health and Safety issues of storing the sandwiches with insufficient fridges is the problem.

Do any parents know of a bakery or caterers that could donate the sandwiches just before lunch?

Serena Pitchers will investigate whether we can source free coffee from Starbucks as part of their community support scheme.

Other stalls that were suggested:

Cakes

Books

Class stalls? – Mrs McSharry to investigate whether time for this

Face painting

Hook-a-duck

Raffle

Pre-bought tombolas

Bottle tombola

Jar tombola

Coconut shy

Welly Wanging

Pin-the-tail – large scale

More stalls if we get enough volunteers

Discussed the need for pre-event publicity now and to make sure parents know the extent of food available, encourage them to come for picnics etc.

More details to be discussed as next meeting:

Next PTFA meeting in School: Wednesday 23rd May 2012 6pm

Requested Agenda items to Mary Moran by May 9th please. **-END-**