



Committee Meeting
Wednesday 20th March – 2pm in school

Present:

Mairead Fernandez, Serena Pitchers, Neil Walker, Maxine Hills, Yashmin Rawbone.

Apologies:

Theresa Hancox, Mrs McSharry, Rachel Duncan,

Treasurer's Report:

Yashmin went through the accounts for the year to date from September 2012.

Top line figures are:

- Fundraising raised to date £3,768
- Profit raised to date (from sept 2012 to march 2013) - £2,678

Latest events raised profit of:

- Valentine Disco: £393.84 inc. own clothes donations)
- Mother's day craft: £90

funding granted to date £778 - friendship benches, christmas gifts, e-safety

bank account balance £4,147

proposed funding £3721 - playgrounds, e-safety balance, teachers, leavers ball and first communion

The jubilee mugs cheque has now been reissued and has been cashed.

Future Commitments:

Leavers Event: £100 allocated as per previous years:

MRS MCSHARRY – Who organizes the Leaver's event and is it that the PTFA just contribute?

Event Review and feedback:

Valentine's Disco – Very well attended - 128

£313 profit plus £81 own clothes donation

Feedback from year 6 pupils that the room was too light at 3.30 and so didn't feel like a proper disco however little ones were more comfortable.

Discussed that because of summer hours that future discos until the autumn term would either be very light or have to be much later.

Some feedback that we should brief the DJ to be aware of the fact that little ones are in attendance and so the playlist should be appropriate.
The party bags were very successful with 75 being sold.
Each bag was sold at £1 but gave the value of £1.30 if the items were bought separately at the disco. Still gave us 40p profit on each bag though and guaranteed us income before the event.
Still £46 taken on the tuck shop.
Can we provide additional drinks to be bought at tuck shop for future discos including bottles water as not every child wants to queue at the water fountain.

The chaffing dishes were useful in getting the volume of hotdogs out in time.
Mairead will look at costs of buying a dish or whether a slow cooker would be more suitable to allow to heat up as well as keep warm.

Mother's Day Craft – Full attendance at 55 children.
£260 taking with £90 profit. Similar profit margin to other craft events.
However lots of consumables purchased which can be used for future events such as new pens, glue sticks etc.

We need to purchase more deco pens before the next events as they do make a difference to the end product.

Feedback on the mirror, tissue wrapped gift and decorated bag was good though and there was a good balance of homemade creativity and quality product.

Rachel from the caretaking team has also said if we let her know before hand she can make sure that sufficient tables are put to one side to make it easier to get out.

Could we request also that teachers are made aware that we need to be in the hall as soon as possible as we unfortunately didn't get into the hall until after 3.30! Wet weather obviously can't be helped but some added awareness would help with organization.

The committee has been told by a parent that it has been communicated to those parents who use the after school club that in the future, those attending after school PTFA activities will be charged for the full session of childcare and not just from when the activity finishes. This will make it very difficult for some families to be able to join in because of the additional expense.

The issue is not with the PTFA losing fundraising but with some children not being able to join in with the activities.

We appreciate that Mrs Moran loses revenue on these nights but perhaps we could agree in advance a specific number of 3.30 events?

What happens with afterschool clubs such as sport? Are these treated in the same way?

Mrs McSharry to feed back to Mairead.

Next Events:

- Philthebag – 16th April. Bags and letter goes out this week with a bag and chase up leaflets handed out at gates week after Easter hols.
- Father's Day Craft – 13th June 3.30 – 4.45. Craft event again as we have invested in resources.

Sports Day:

It was discussed how the time and organization of trying to do a 'fete' at the same time as the sports day didn't really work last year, especially in light that because of the weather the events often have to be postponed a number of times.

The sports day for KS2 is also very tightly organized and so there is no room for a proper 'fete'.

We appear to make the majority of money on the refreshments and raffle so it is agreed that we will concentrate on just this for the sports day this year.

Refreshments, ice cream and lunch/BBQ of some sort will be the focus.

Summer Fete Proper:

We need feedback from the school/Mrs McSharry as to whether the school is happy to open up the school at the weekend and commit the resources to do that. It would have to be a joint PTFA / School venture to ensure a successful event and to make sure we have enough buy-in from all of the school community.

The only dates available would be 6th or 13th July.

Mrs McSharry to advise on the above.

End of school year disco:

Agreed that as it is a good fundraiser and to celebrate with the children we could perhaps run an end of year disco/dance and it would have to be in daylight because of how light it is at that time of year.

Mrs McSharry to agree dates and officers will look into further.

Other Fundraisers:

- Teracycle – Raphelle Miller brought this company to the officers' attention as Sydenham school currently use them. They recycle pens and lots of hard to recycle objects for donation to PTFA. Boxes can be in school as well as ask for parent donations. Will focus on a specific month a little like philthebag to give focus and start the habit of recycling.

Mairead will join up the school.

- Friday afternoon ice-cream selling after school. Will run for 6 weeks from summer half term. Need additional volunteers to man stall as officers have Friday afternoon commitments. Rota so spread the commitment.

Mairead will ask Mrs McSharry re: school's ok with serving non-healthy snacks.

- Recipe Book – Mairead will work further with Mr Mulcrone to establish details but potential for a school book which can be fundraiser and educator.

Mairead will explore options

Funding Requests –

The e:safety campaign that the PTFA is financially supporting seems to be a success from reports back.

The committee asked why is the buddy bench for KS2 still not out in the playground. Need to show parents where their contributions have gone.

Mrs McSharry to answer the above.

Teachers have now filled in forms although only presented to officers just before meeting so need to go through in more detail.

2 classes have asked for cameras, can Neil research and work with school as to the best product at the right price.

Following a class vote organized by Mrs Soane, Year 3 have requested a goldfish which Mrs McSharry is not too keen on.

Mairead to talk to Mrs Soane to establish educational need for the fish as discuss further.

Planting around school –

Serena will contact businesses such as Homebase and Morrisons to see if they will donate bedding plants. Volunteers will then be requested to help plant afterschool one day.

Playground Improvement:

The two companies who are to come back with plans for the playgrounds following on-site meetings with the officers have yet to hand in the plans.

They have been chased however and we expect them imminently.

Mairead also just met with a company who can apply thermomarkings to the Netball Court for approx £400 inc car park marking.

Mairead will feedback once spoken to school.

When the quotes for the playground plans come in then officers/committee will get together and go through.

Mrs McSharry had the responsibility of organizing for a stocktake to be done of all the sports and play equipment that the school has so as to help make assessment of what is needed.

Mrs McSharry to provide/organize

The committee enquired as to what the position is re the published additional funding for sports in school and does that affect spending plans/how is that implemented?

Mrs McSharry to advise.

Does the school want Netball court markings as the committee is unsure whether there is a Netball team etc.

Mrs McSharry to advise.

Social Media Update:

No time to go through – this was agreed to be moved further up the agenda for next meeting.

Matchfunding – Margaret Lobo was to report back, couldn't make meeting so will request for next meeting.

New Starters:

When does the New Starters pack go out to the sept. 2013 reception intake? We need to make sure that the PTFA use the full opportunity to communicate to new parents both through this and also and the meeting.

Mrs McSharry to advise on dates, formats etc.

100 club research

Serena had researched the 100 club and there is a lot of formal administration involved. The real time consumption is the fee collection as many school operate an online payment system through standing order to alleviate this.

Serena to discuss with committee again at future meeting when more time.

Date of next meeting TBC

- END -

Invitation for Teachers to submit funding request forms: -

Mrs McSharry will chase where the completed Wish List survey responses from the teachers have gone as the committee did not Philthebag – spring clearout Serena will book for 16th April

- Sponsored events – **Mairead will look into**
- 100 club reinstate – **Serena will look into**
- Mother's Day craft event – 6th March – Volunteers to help welcome

Mrs McSharry suggested Crafty Crocodiles is an excellent resource

AOB

Margaret Lobo has volunteered to look into Match Funding in more detail

Social Media will have to be discussed in the next meeting

Thanks so Miss O'Connor for her attendance at the committee meeting as her perspective is very valuable.

Yashmin suggested that perhaps if perhaps each teachers attended even just one of the PTFA meetings a year it would be beneficial to all.

Natasha is working on a proposal for cultural days and the integration of different cultural groups within the school community.

There is a PTA-UK run workshop in Southam on the 6th Feb. This is a free event as it is included as part of our membership and there will be discussions about fundraising events, improving volunteer members etc. Please go on to the PTA-UK website for further details or contact Serena ASAP if you would like to attend.

Next meeting to be scheduled ASAP – END-