



### St Anthony's PTFA Committee

A meeting of the PTFA Committee took place at the school  
on Monday May 14th 2018  
commencing at 6.00 pm

### MINUTES

<b>PTFA Committee present</b>	<b>Initials</b>
Jinder Flora	JF
Susie Rack	SR
Emilie Onyekwe	EO
Jane McSharry	JMcS
Shalini Chandra	SC
<b>Apologies:</b>	
Ronan Mitchell	RM
Harvey Bal	HB
Sarah Taylor	ST

#### 1. Update on Financial Position & Spending Ideas (Big Project v Smaller Project):



Balance COB 8th May 2018 = £7464.82



Big/longer term project is Playground Equipment but we would like to immediately gift a small budget of £40 to each year group. Over the past 17 months, we recognize that we've had lots of support from the staff, parents and children at St Anthony's. These donations are therefore just a small token of our appreciation. We would like for this small project to be communicated in the newsletter so parents are aware that PTFA fund raising is being ploughed back into their children's learning/development - hopefully encouraging their continued and invaluable support. We would also like Teachers to

update us on what they have spent the budget on so we can promote the use of our fund raising on the PTFA Facebook page/newsletter.



Also agreed to contribute £35 towards 1st Holy Communion & £90 towards the Yr6 Leavers Ball.

## 2. Update on Playground Equipment:



JMcS received one catalogue following request from Ronan.



Second company has arranged to visit the school next week to pitch their products. This company offers playground gym equip which is an interesting option as it can be dotted around the playground and we could purchase it piece by piece, so add to the collection as and when our fund raising permits. JMcS to get quotes.



Ultimately, children to be involved in making choice of playground equipment.

## 3. Summer & Ice-Lolly sales:



Due to recent good weather, suggestion was made re possibility of ice-lolly sales on other days of the week as opposed to the usual Friday. Debbie pointed out that various after school clubs run Mon-Thurs so we would miss a lot of trade. The possibility of selling Ice-Lollies at lunch breaks was also suggested as some PTFA members were available on certain days to take this forward. JMcS decided against this as children could get messy before returning to afternoon class and she would prefer parents to be with their child to help with choice and payment. Agreed to stick to the occasional Friday, with this coming **Friday - 18th May** being an ideal date, weather permitting.


## 4. Update on Phil the Bag:



EO is struggling to communicate effectively with Phil the Bag, and to date we have not received payment for the recent collection.



A further collection has been booked for 2nd July 2018 - which was the latest date available before end of term. This date can be shared with parents so they know to hold on to items.

 EO to find out how they pay i.e. how much per bag/kilo so we can then look to see if there are any alternative similar schemes.

## 5. Quiz Night:



Date = 15th June 2018



Arrival 7pm to start 7:30



Food Options: Stick to Fish & Chips which were very popular last time and pizza from Pizza Hut for Veggie and Gluten Free Option.



Pricing: £7.50 per head (same as last time)



More alcohol to start with, as ran out quite soon last time so had to run out to shops.



Drinks pricing to be reviewed to simplify as we had too many different prices last time, and small margin to increase prices as lots of comments on how cheap prices were last time.



Nibbles on tables and prize for winning team (SH has offered to donate Choc box).



SH to prep letter and publicize event.



EO to apply for alcohol license.



JMcS to come back to us re locking up as she will not be in School that day.

## 6. Sports Day V Summer Fete:



With talks of 50th Anniversary celebration in Sept 2018, suggestion was made by PTFA to scrap Summer Fete due to concerns of exhausting resources/contacts and concerns over the volume of work involved v time/available, or to combine smaller scale Fete with sports day. JMcS requested both Sports Day and Summer Fete go ahead as separate events as both have previously proven to be successful events and each serve a different purpose.



With above in mind - suggestion put forward to create a separate committee to take forward the 50th Anniversary Celebrations so PTFA can focus on the other two events. (PTFA will still support the event)



Sports Day - 3rd July 2018: Event to be kept simple with just a range of refreshments throughout day. Teas/coffees with Croissants/Danish Pastries in the morning. Refreshments/Tuck throughout the day. Ice-Lolly sales.



Summer Fete - 13th July 2018: Following success and positive feedback re success of last year's event...we'll stick to the same concept.

- \* BBQ/Bar (maybe leave pizza/samosas as too much choice last time)
- \* Rides/Bouncy Castle
- \* Tombola/Games/Stalls
- \* Raffle
- \* Entertainment (each class to prep dance- with a marked out performance area
  - Need to look into getting more gazebos, sound system, prizes from businesses, weekly donation request from parents, additional support before and during event.
  - Additional meeting required to focus solely on Summer Fete plans.

#### 7. Agree date of next meeting:



Due to shortage of time, next meeting to be held outside of school **21st May 2018**.

Aim is to pool together ideas for Summer Fete, which are then to be presented to JMCS for approval.



Further meeting date to be decided.

#### 8.AOB:



Committee to be formed to take forward 50th Anniversary celebration ASAP as majority of planning needs to happen before summer break.



Date of celebration to be agreed.



Susie to prep letter requesting donations for Summer Fete which we all need to start distributing ASAP as companies may be approached by other schools too in the coming weeks and may be limited to what they can donate.

Meeting finished 7.00pm.

