



St Anthony's PTFA Committee

The AGM of the PTFA Committee took place at St Anthony's School
on Monday 30 September 2019
commencing at 6.00 pm

MINUTES

PTFA Committee present	Initials
Emilie Onyekwe	EO
Sarah Taylor	ST
Jinder Flora	JF
Susie Rack	SR
Harvey Bal	HB
Annemarie Porritt	AP
Michelle Cross	MC
Ronan Mitchell	RM
Shalini Chandru	SC
Jane McSharry	JMcS
Apologies:	
Clare Moore, Sandeep Allison	

1. Welcome

- EO welcomed all present and gave thanks to everyone for attending.

2. Overview of PTFA events and outgoings from academic year 2018-19

- EO and JF confirmed the following monies raised from events held during the year:
- October movie night: £366 profit. A low-maintenance event

- Christmas fayre: £969 profit. Including monies raised from nativity play tuck sales.
- Valentines disco: £640 profit.
- Easter bonnet competition: £112 profit
- We achieved our major goal of purchasing and installing a playground gym at a cost of £10,000. EO thanked the whole school community for their support in attaining this goal.
- Summer ice lolly sales were a regular earner at around £85 each time.
- Sports day tuck sale: £206 profit. EO thanked parent helpers for their support.
- Summer fayre: £1,333
- Rags 2 Riches collections: £93.25 (March); £65.40 (June)
- Projects funded by the PTFA included a breakfast for reception parents, First Holy Communion celebrations, the Year 6 prom, Sydenham Road planters, a raised pond for the Secret Garden, playground sports equipment and £40 per class fund.

3. Update on accounts

- JF updated that the opening balance in September 2018 was £8,875, raised between 2017-18. The closing balance following outgoings was £3,277. EO gave thanks.

4. Update on personnel

- EO proposed that she would like to stand down as Co-Chair
- ST proposed that she would like to stand down as Co-Chair
- JF stated that she would like to stand down as Treasurer
- HB stated that she would like to stand down as Treasurer
- RM stated that he would like to stand down as Committee Member
- SR stated that she would like to stand down as PR Rep and then asked to be re- elected. Re-election: EO proposed, JF seconded
- SC stated that she would like to stand down as committee member and seek re-election as co-treasurer. Re- election: SR proposed, JMcS seconded. SC said it was good practise to share the role of Treasurer and expressed a preference to do so.
- Michelle Cross stated that she would like to stand as a committee member: SR proposed, EO seconded
- Annemarie Porritt stated that she would like to stand as a committee member: RM proposed, JF seconded
- Sandeep Allison was elected in her absence as a committee member: RM proposed, JMcS seconded.
- Clare Moore was elected in her absence as a committee member: SR proposed, HB seconded.
- Roles to be agreed at a future PTFA meeting that all members can attend.
- MC expressed an interested in co-chairing; AP expressed an interest in the Secretary role.
- JMcS thanked all outgoing members for their tireless work on behalf of all the staff, parents and pupils
- All outgoing members with children still at the school stated they would continue to support events where possible

ACTIONS:

- **The Charity Commission needs to be updated with details of all personnel changes. TBC**
- **JMcS requested that recent Facebook postings detailing members reasons for joining the PTFA be printed out and circulated at the reception parents breakfast on October 9th. SR**

- **The bank mandate containing Treasurers' details needs to be amended. SC**
- **A handover from the old Chairs to the new, once agreed**
- **Rags 2 Riches event needs to be booked for the summer term. MC to sort bags for the collection that is due in October. MC**

5. Next Events

- Movie Night Monday 18 November 15:30-17:30
- Christmas Fayre Friday 13 December 15:30-17:00

6. AOB.

- RM proposed a discussion of feedback over the Summer Fayre. Committee members agreed that more rides than usual (bumper cars, bouncy castle and carousel) made for a better atmosphere. SR stated that fewer items were sold at the bar and BBQ than in previous years; committee members suggested that this was due to stalls not being grouped around the KS2 playground area. JMcS suggested that class stalls should focus on items that are less costly in original outlay to make to avoid making a loss. MC suggested that stalls are spread in a circle around the field. JF suggested that raffle prizes are sourced in November to allow more time to promote and sell.

Next meeting Wednesday 16 October 2019 16:30

Meeting finished 7.05pm.