



St Anthony's PTFA Committee

A meeting of the PTFA Committee took place at St Anthony's Catholic Primary School
on Monday 11th November 2019
commencing at 4.30 pm

MINUTES

| PTFA Committee present | Initials |
|-------------------------------|-----------------|
| Clare Moore | CM |
| Michelle Cross | MC |
| Shalini Chandra | SC |
| Sandeep Allison | SA |
| Annemarie Porritt | AP |
| Claire Zani | CZ |
| Mrs Slater | SS |
| Mrs Davies | CD |
| Apologies | |
| Susie Rack and Jane McSharry | SR JMcS |

1. Welcome

- Welcome from MC to all members of the PTFA and apologies from SR and JMcS.

2. Movie Night

- Based on current numbers, 4 classrooms will be required, our proposal is:

| Movie | No. | Room | DVD |
|--------------|------------|--------------|------------|
| Home Alone | 51 | Yr 4 & Yr 5 | MC & SA |
| Monsters Inc | 18 | Yr 1 or Yr 6 | SA |
| Trolls | 19 | Yr 1 or Yr 6 | MC |

- MC to arrange a text to confirm all pupils have a place to see their first choice film
- Need to organize refunds for the pupils attending Art Club – MC to arrange a message to be added to the text sent above
- CM & MC to organize the Popcorn, Drinks and Sweet Treat bags
- Confirmed PTFA members attending on the day – SR, MC, CM and SA
- 3 Parents volunteered to help on the day – MC to arrange a text confirmation. One parent per room with a PTFA member – use the opportunity to try to recruit them onto the PTFA.

3. Christmas Fayre

- CM & MC would like to create a community feel and review prices
 - Play Christmas background music, Christmas decorations (maybe the children could make some), Signs to the classroom activities and café
 - Christmas Café in Yr 5 selling Cakes, Pizza Slices (50p), Samosa's (2 for £1), Mulled Wine, Beer and Hot Chocolate with marshmallows
 - Present Wrapping in Yr 4
 - Craft Tables – draft a letter to parents to see if there is any interest
 - SS offered to run a Christmas Biscuit decorating table
- Father Christmas
 - SA has confirmed his availability
 - Charge £2 per child
 - Gifts will be unwrapped selection boxes
 - Need to confirm if we can use the Yr 3 corridor as this area worked well previously and prevents the congestion around the main entrances to school and the hall
- Raffle Prizes – SR has provided last year's Prize List and Letter template. Ask Debbie to print out on school letterhead and assign people to contact each business (MC, SA, SR)
- 29th November – Own Clothes Day in exchange for Bottles for the Tombola (glass bottles must be brought into school by an adult)
- 6th December – Donations of Tombola Prizes (Gift sets, Boxes of biscuits, chocolates etc)
- 13th December – Donations of Cakes

5. Other Items

- Treasurers have a handover meeting with the previous treasurers on Wednesday 13th Nov.
- PTFA noticeboard in the school reception so parents can see what we have achieved, what we're working towards and future events. AP to follow up with JMcS.

6. Next meeting

- Monday 25th November at 4pm

Meeting finished at 5:45pm