




### **St Anthony's PTFA Committee**

A meeting of the PTFA Committee took place at the New Inn, Leam Terrace  
on Monday May 21st 2018  
commencing at 6.30 pm


### **MINUTES**

<b>PTFA Committee present</b>	<b>Initials</b>
Jinder Flora	JF
Susie Rack	SR
Emilie Onyekwe	EO
Ronan Mitchell	RM
Shalini Chandra	SC
Harvey Bal	HB
Sarah Taylor	ST
<b>Apologies:</b>	
Jane McSharry	JMcS

#### **1. 50th Anniversary Celebration:**

 The committee reiterated its view that it would be sensible to form a separate committee for the anniversary celebrations due to PTFA efforts being focused on the Summer Fayre, Quiz Night and Sports Day. SR raised whether PTFA would be expected to fund the event? EO to talk to JMcS.

#### **2. Sports Day:**

 PTFA to sell pastries in the morning, and tuck and drinks for the remainder of the day.

Samosas were also felt to be a good idea. HB agreed to source. Cake donations were discounted so as not to repeat the request shortly afterwards for the summer event.



ST and EO available to run tuck shop.

### 3. Summer Fete 13th July



The committee agreed that a 3.30pm start time would be best due to difficulties in accessing the playground, field and tables any earlier for set up.



SR confirmed that a parent has offered a ride and inflatable with 20% of proceeds to be donated to the PTFA.



JF suggested inviting small businesses to host a stall in return for a donation. SR and ST to talk to local businesses who may be interested.



Agreed to put on a BBQ/bar as in previous years. ST to talk to Paul Rowley butchers as last year.



Raffle – agreed to avoid the printed tickets this time due to cost and problems with them being returned on time last year. Discussion over a letter to all parents with at least two weeks notice, allowing them to send in money for the raffle, with tickets to be allocated once moneys received. Raffle tickets to be sold in the playground closer to the event. Agreed would offer a smaller cash prize of maximum £50, depending on the quality of donated prizes. All committee members to source prizes.



Tombola/Games/Stalls. Agreed tombola would run again as would other popular stalls from last year. Other stalls: the lolly game; tattoos and facepainting; T-shirt decorating was discussed as still have leftover stock. ST suggested the bear for “guess the teddy’s name” to be displayed in reception with 2 weeks ago. SR suggested Hook a Duck, which was found in the PTFA cupboard. Discussed better placement of stalls to ensure fayre goers need to walk past less popular stalls to visit the most popular like tombola. Discussion over each class hosting a stall. JF to prepare a letter to send to each teacher inviting ideas.



SR to prepare a letter asking for weekly donations from 15th June. Items suggested; toys, books, smellies, jarbola, bottles and cakes.



Entertainment (each class to prep dance- with a marked out performance area

**7. Agree date of next meeting:**



Further meeting date to be decided.

**8.AOB:**



RM to prepare letter for quiz night. EO to amend for printing.



RM to circulate details of prizes sought for Summer Fayre 2017.



SR to prepare a PTFA newsletter to publicise recent spending and upcoming events

Meeting finished 7.45pm.